

Sanctuary and Narthex Cleaning Instructions

The equipment and supplies for cleaning are located in the locker in the Sacristy. This closet is to remain unlocked at all times.

Most cleaning duties for the Sanctuary need to be done twice weekly. Suggested cleaning times include Sunday and Wednesday before and after church, or Monday through Friday anytime between 8:00 - 4:00 p.m., except during school services. Saturday morning is also fine, but you may need to arrange entrance with one of the pastors or the trustees. Special cleaning is needed in the week(s) prior to Christmas and Easter holidays (or as needed).

See the check-list for duties and be sure to mark the appropriate boxes. Study the map to ensure that you understand the location names in the check-list.

Things to remember:

Try not to scratch pews, walls, floors, and baseboards with the cleaning equipment.

Make sure that the garbage bag for the Diaper Genie in the cryroom gets changed often, preferably right after services to prevent odors.

The garbage receptacles are located in the north parking lot on our property.

Water for wet mopping can be received from the sink in the Pastor's Office or from the Bathroom next to the Meeting Room or the Meeting Room Kitchen.

If you see any supplies that are running out, please purchase and replace as a donation to the church or inform the head of the trustees by leaving a note in his mailbox.

Thank you for helping keep God's Sanctuary at First Lutheran clean, safe, and comfortable for all our members and guests.

Pastors Bushur and Roberts
on behalf of the Trustees and Planning Council

First Lutheran Sanctuary

